


# Checklist for your second year of study

Print this is your 'to-do' list, to help you transition into a second year of study in an easy and organized way. Aspire2 International is here to help you every step of the way! So if you need help with any of these steps, visit your campus' representative or email [year2@aspire2.ac.nz](mailto:year2@aspire2.ac.nz)

- Complete the 2nd/3rd Year Application Form at <https://aspire2international.ac.nz/Y2.pdf>
- Apply** for a RealMe account at <https://www.realme.govt.nz/>
- Acquire proof of the necessary **English proficiency certification** for Level 5, 6, 7:
 

 Tick when completed

Options:

  - **IELTS (Academic)** of 6.0 with no individual band less than 5.5, or
  - **Pearson Test (PTE)** with overall score of 50 and above with no individual band less than 42, please also provide Login and Password for your account, or
  - **LanguageCert** (Expert – C1) – PASS on both written and speaking, including Standard met on all parts.
  - If you have already passed the test, please ensure that your results are still valid on the date that your Year Two study programme begins.
  - Please note that Internal testing results are no longer valid
  - If you need to sit a test, book in advance to ensure you receive your results before completing level 5. Results should be submitted alongside with your Full name, DOB and Student ID number to [englishresults@aspire2.ac.nz](mailto:englishresults@aspire2.ac.nz)
- Collect your 2nd/3rd Year Conditional Offer of Place**  
Available from Aspire2 International reception on Week 6 of your final term
- Pay your fees**  
The total fee and A2I BNZ Public Trust bank account detail will show on your 2<sup>nd</sup> (or 3<sup>rd</sup> \_ Year Conditional Offer of Place  
Considerations
  - Payment can be done via online bank transfer, bank cheque (recommended), bank deposit, EFTPOS, and/or bank international telegraphic transfer
  - International fee transfers may take up to 10 working days.
  - Allow 2 extra working days for the issue of your Fee Receipt (needed to apply for new visa)
  - If you make bank cheque or pay by card on campus, Aspire2 International can usually issue the fee receipt within 48 hours
- Complete your current course successfully**  
This course must be passed before you can move on to your next level of studies (e.g. complete Level 5 to go on to Level 6)
- Collect your completion documents** along with your **Unconditional Offer of Place** from the Student Reception once you receive an email from Student Registry team that your documents are ready
- Apply your student visa**
- Ensure you have the following documents ready
  - Completion Document (interim certificate, progress report, and attendance)
  - Unconditional offer of place for level 6 or 7
  - Fee receipt
  - Finance arranged